

FY09 In-State Lodging Maximums and Meal Reimbursement Eligibility

LODGING MAXIMUMS FOR WITHIN STATE OF WISCONSIN	
Milwaukee, Racine, Waukesha Counties	\$80 per night of stay
Rest of Wisconsin counties	\$70 per night of stay

MEAL REIMBURSEMENT ELIGIBILITY AND MAXIMUM ALLOWANCE AMOUNTS				
(includes tax and tip)				
Location	Breakfast (depart before 6am)*	Lunch (depart before 10:30am and return after 2:30pm)*	Dinner (depart before 6pm for overnight travel; return after 7pm)*	Total
Within Wisconsin	\$8.00	\$9.00	\$17.00	\$34.00
Out-of-State	\$10.00	\$10.00	\$20.00	\$40.00
Foreign	Varies by country and city. Refer to U.S. Department of State Foreign Per Diem Rates at: http://aoprals.state.gov/web920/per_diem.asp			
*Assumes work day is 7:45am to 4:30pm. The time window for meal eligibility should be adjusted accordingly for shift work.				